State of Idaho
Division of Occupational and Professional Licenses
Idaho Contractors Board

BRAD LITTLE
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Minutes of 03/26/2026

Board Members Present:	Brett Skidmore, Chair Gary Hall, Vice-Chair Becky Enrico-Crum	**Division Staff Present:**	MiChell Bird, Executive Officer Gabriel Arroyo, Legal Counsel Liz McClung, Investigations Supervisor Jeannien DeWitt, Education & Training Spc. Claire England, Licensing Supervisor Amanda Lee, Board Support Specialist
Board Members Absent:	Michael Arrington Jeremy Schalk	**Others Present:**	Josh Bishop, Prosecuting Attorney

This meeting was called to order at 9:02 AM (MT) by Chair Brett Skidmore.

Approval of 02/09/2026 Minutes:
A motion was made and seconded to approve the February 9, 2026, meeting minutes. The motion carried unanimously.

DIVISION BUSINESS
Financial Report: The Fiscal Year (FY) 2026, Quarter (Q) 2 Financial Report was reviewed at the February 9, 2026, meeting. The next financial report will be generated after the completion of FY 2026, Q3 and will be provided at the next meeting.

BOARD BUSINESS
Legislative Update: Executive Officer MiChell Bird provided updates on the 2026 Legislative Session for House Bill 768 relating to the Contractors Registration Act, House Bill 703 relating to the Universal Division Discipline Procedure, and Docket number 24-2101-2501 relating to the Rules of the Idaho Contractors Board (Fee Rule). In 2025, per the Idaho Code Cleanup Act, DOPL conducted a comprehensive review of statues to identify any obsolete, outdated, or unnecessary language and a report was submitted to the Governor's Office. Legislation based on the report was expected to be drafted by the Governor's office but was not introduced during the 2026 Legislative Session.

Contractor Education: Education and Training Specialist Jeannien DeWitt presented the draft Contractor Education guidance document which included sections detailing the requirements to attain, the jobs and acts that are exempt from, and the benefits of having a General Contractor registration. An updated draft with the discussed changes will be provided at the next meeting.

Public Comment: There were no public comments.

EXECUTIVE SESSION – APPLICATION(S) & DISCIPLINE:
A motion was made and seconded that the board enter Executive Session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Public Records Act, Idaho Code § 74-106(9). The purpose of the Executive Session will be to discuss documents relating to the fitness of an applicant to be granted a registration or retain a registration. Roll call: Chair Skidmore-aye; Board Vice-Chair Hall-aye; and Board Member Enrico-Crum-aye. The motion carried unanimously.

Motion to Leave Executive Session: A motion was made and seconded to leave Executive Session. The motion carried unanimously.

MOTION(S) RESULTING FROM THE EXECUTIVE SESSION
Motion(s) re: Discipline: A motion was made and seconded to close case numbers 1974787, 1548501, 1813196, 1939942, and 1898214 with no action. The motion carried unanimously.

A motion was made and seconded to close case numbers 1972711 and 1894330 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to authorize staff and retained legal counsel to prepare a stipulated order to be signed by the chair pursuant to the discussion in Executive Session for case numbers 1924767, 1922997, 1980180, and 1945238. The motion carried unanimously.

A motion was made and seconded to file initiate a contested case with the Office of Administrative Hearings for case numbers 1826818, 1675561, 1488807, and 1574535. The motion carried unanimously.

A motion was made and seconded to table case number 1918389. The motion carried unanimously.

Motion(s) re: Application(s): Board Members discussed the application review process. No actions were taken on applications.

Adjournment:
There being no further business, the meeting was adjourned at 1:42 PM.