



State of Idaho  
Division of Occupational and Professional Licenses  
Idaho Board of Psychologist Examiners

**BRAD LITTLE**  
Governor  
**RUSSELL BARRON**  
Administrator

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**Board Meeting Minutes of 09/05/2025**

<b>Board</b>	Aaron Harris, Ph.D. – Chair	<b>Division</b>	Orin Duffin, Executive Officer
<b>Members</b>	Jill Breitbach, Ph.D.	<b>Staff:</b>	Russell Barron, DOPL Administrator
<b>Present:</b>	Eric Silk, Ph.D.		Russ Spencer, General Counsel
	Denton Darrington, Public Member		Kim Aksamit, Licensing Program Manager
			Candace Villarreal, Board Support Specialist

The meeting was called to order at 10:03 AM by Aaron Harris, Ph.D.

**Approval of Minutes**

A motion was made and seconded to approve the 07/08/2025 minutes. The motion carried.

**DIVISION BUSINESS**

**Financial Update:** Mr. Duffin presented the financial report for the fourth quarter of the fiscal year and encouraged questions from the Board members. The financial report indicated that the Board had a cash balance of \$139,904.17 as of July 11, 2025.

**Board Training-Open Meeting Law:** Mr. Spencer presented information on Idaho open meeting law requirements.

**Board Member In-Person Attendance:** The Board discussed the importance of in-person attendance by Board members. Russell Barron, DOPL Administrator, stated that in-person participation has traditionally been standard and emphasized that Board members are expected to attend meetings in person, as physical presence supports transparency and the development of effective relationships between Board members, staff, and the public.

**Idaho Executive Order 2025-05:** The Board reviewed the Governor’s directive aimed at enhancing government efficiency and achieving cost savings. Mr. Duffin explained that the directive encompasses various initiatives, including operational reviews, service consolidations, contract inventories, evaluations of Boards and Commissions; including assessments of vacant full-time positions, justification for travel, and the number of meetings held annually. Additionally, cash balance analyses will continue to be monitored to ensure Idaho, and this Board, maintain effective and efficient operations.

**BOARD BUSINESS**

**ASPPB Board Presentation:** Dr. Mariann Burnetti-Atwell, Chief Executive Officer of the Association of State and Provincial Psychology Boards (ASPPB), provided an update on the organization’s recent initiatives, including the upcoming introduction of a new legislative tracking platform. She also discussed the upcoming job task analysis committee and the EPPP examination and stood for questions.

**Application Review Process:** Kim Aksamit, Licensing Program Manager reviewed the online application process, licensure procedures, and the Board's role in reviewing non-routine applications and stood for questions.

**Delegated Authority Document Review:** After reviewing the existing delegated authority document, a motion was made and seconded to re-authorize staff delegated authority as presented and to publish the document on the Board website. The motion carried.

**Conference Attendance and Updates:** The Board reviewed upcoming conference attendance and provided an update regarding future travel opportunities. A motion was made and seconded to support upcoming travel as presented, including authorization for one (1) staff or Board member to attend in person the Psychology Interjurisdictional Compact (PSYPACT) conference to be held in November 2025. The motion carried.

**Public Comment:** Dr. Harris invited public comments. Lance Giles, Lobbyist for the Idaho Psychological Association (IPA), expressed appreciation to Senator Darrington for his contributions on the Board. The Board and staff also extended their thanks to Senator Darrington for his service.

### **Adjourn**

There being no further business, the meeting was adjourned at 12:00 PM.

The next meeting will be held on 12/10/2025.