



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Real Estate Appraisers

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Draft Minutes of 03/30/2026

Board Members Present:	Eric Brinton, Chair Jody Graham, Vice-Chair Mary May Jason Stewart	Division Staff Present:	MiChell Bird, Executive Officer Greg Loos, Legal Counsel Ryan Allstott, Licensing Supervisor Skip Liddle, Investigations Prog. Mngr. Liz McClung, Investigations Sup. Charlotte Kovac, Board Support Spc.
Board Members Absent:	Brent Stanger	Others Present:	Chelsea Kidney, Prosecuting Attorney

The meeting was called to order at 8:59 AM MT by Chair Eric Brinton.

Approval of 01/26/2025 Minutes:

A motion was made and seconded to approve the January 26, 2026 meeting minutes. The motion carried unanimously.

DIVISION BUSINESS

Legislative Update: Executive Officer (EO) MiChell Bird provided an update on the Executive Agency Legislation (EAL) [House Bill 703](#), known as Universal Discipline, presented in the 2026 Legislative Session. The EAL passed in the House and the Senate; it has been delivered to the Governor's Office for signature.

In 2025, per the Idaho Code Cleanup Act, DOPL had conducted a comprehensive review of statutes to identify any obsolete, outdated, or unnecessary language and a report was submitted to the Governor's Office. Legislation based on that report was expected to be introduced during the 2026 Legislative Session but was not introduced.

BOARD BUSINESS

License Base Report: Licensing Supervisor (LS) Ryan Allstott presented the License Base Report. From July 2025 to March 2026, there has been an increase in Appraiser licenses with a total count of 1,127. LS Allstott added that New Appraiser Trainee licenses remain low at eight and 78 temporary permit licenses have been issued.

Application Paired Sales: A motion was made and seconded to include the Paired Sales Analysis in the application for new appraisers with the discussed changes. The motion carried unanimously.

Fee Disclosure: The Board reviewed the Fee Disclosure requirements for Appraiser Management Companies. Vice-Chair Graham will discuss this topic at the Association of Appraiser Regulatory Officials Conference and return to the Board with additional information at the next meeting.

Public Comment: There were no public comments.

EXECUTIVE SESSION

A motion was made and seconded for the Board to enter into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session is to discuss documents relating to the fitness of a licensee to retain a license or registration. Roll call: Chair Brinton – Aye; Vice-Chair Graham – Aye; Board Member May – Aye; and Board Member Stewart - Aye. The motion carried unanimously.

Motion to Exit Executive Session: A motion was made and seconded to exit Executive Session. The motion carried unanimously.

MOTION(S) RESULTING FROM THE EXECUTIVE SESSION

Motion(s) re: Discipline: A motion was made and seconded to close case number 1853336 with an advisory letter. The motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:45 AM.