



IDAHO DIVISION OF OCCUPATIONAL & PROFESSIONAL LICENSES
BOARD OF VETERINARY MEDICINE

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BOARD OF VETERINARY MEDICINE APPLICANT REFERENCE GUIDE

- Apply online at <https://edopl.idaho.gov/OnlineServices/>
- Submit a copy of your current passport/birth certificate and photo ID.
- Official transcripts must be emailed or mailed directly from an AVMA accredited Veterinary or Vet Technology program to the Board office. Mail and email address are listed below. **Transcripts sent by the applicant will not be accepted.**
- Verification of passing score on VTNE or NAVLE must be directly emailed or mailed by AAVSB through VAULT.
(Online at <https://aavsb.org/licensure-assistance/vault-transfers-overview>)
- Complete a physical fingerprint card for a background check. Call your local state agency for appointments and mail the completed fingerprint card to address below. LIVE SCAN accepted if printed on a physical card.
(Fingerprint Instructions: <https://dopl.idaho.gov/vet/vet-resources/>)
- Submit documents relevant to alternative licensure discipline/criminal conviction disclosure (if required).
- Verification of license submitted to the email below by each state licensing board in which applicant holds or has held a license. **License verifications sent by the applicant will not be accepted.**
- Name Change: If the name on your supporting documents is different than the name on your application, provide a copy of a marriage license, divorce decree, affidavit, or court order and a copy of a current photo ID supporting the name change.

Mailing Address:

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Building 4
Boise, ID 83714

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