



State of Idaho
Division of Occupational and Professional Licenses
Board of Drinking Water and Wastewater Professionals

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Draft Minutes of 04/08/2026

Board Members	Bryson Ellsworth, Chair	Division Staff	Jessica Spoja, Executive Officer
Present:	Laurelei McVey, Vice-Chair	Present:	Greg Loos, Legal Counsel
	Jerri Henry		Melissa Ferguson, Edu. Program Spr.
	Kyle Marine		Jeannien DeWitt, Edu. & Trn. Spec.
	Niki Summers		Amanda Lee, Board Support Spec.

The meeting was called to order at 9:01 AM MT by Chair Ellsworth.

Approval of 11/05/2025 & 01/29/2026 Minutes:

A motion was made and seconded to approve the November 5, 2025, and January 29, 2026, meeting minutes. The motion carried unanimously.

DIVISION BUSINESS

Finance Report: The Fiscal Year (FY) 2026, Quarter (Q) 2 Financial Report was reviewed at the January 29, 2026, meeting. The next financial report will be generated after the completion of FY 2026, Q3 and will be provided at the next meeting.

OASIS Update: Executive Officer (EO) Spoja confirmed the OASIS programming team is currently reviewing the work verification process for Drinking Water and Wastewater licensure applications. Additionally, an option was made available in OASIS for licensees to choose if their contact information is shared publicly on the public search. EO Spoja confirmed DOPL will continue to provide progress updates on OASIS licensing system processes that affect the Board.

Legislative Update: Legal Counsel Loos and EO Spoja presented two pieces of legislation from the 2026 Legislative Session; [Senate Bill 1285](#), Home School Diploma Equivalency, and [House Bill 703](#), Universal Discipline. A detailed list of enacted legislation that affects the practice of Drinking Water and Wastewater Professionals will be sent out to all current licensees and stakeholders.

BOARD BUSINESS

Licensure and Education Policy: Education and Training Specialist DeWitt presented the draft Licensure and Education Policy document. A motion was made and seconded to approve posting the document with the changes discussed and to allow future edits and changes to be made with the approval of a single Board Member. The motion carried unanimously.

Exams Report: Education Program Supervisor Ferguson presented a comprehensive report on the ongoing initiatives and activities of the Education Department and the Q3 Drinking Water and

Wastewater Exam Pass Rate Report. A member of the public commented on the difficulty of finding study material for license classes above level 2. The Board acknowledged the need for quality study material for Classes 3-4 licenses.

2026 Board Regulatory Initiatives: The Board reviewed the 2026 legislative session and evaluated the priorities for the upcoming year. Identified initiatives include conducting a thorough review of the licensure requirements of surrounding states, researching Board financials to evaluate the need for a fee adjustment, and collaborating with the Idaho Rural Water Association to develop a cross-connection certification program.

Public Comment: A member of the public asked for clarification on the requirements for substituting experience for education on the licensure application.

EXECUTIVE SESSION – APPLICATION(S)

A motion was made and seconded for the Board to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session is to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. Roll call: Chair Ellsworth-Aye, Vice-Chair McVey-Aye, Board Member Henry-Aye, Board Member Marine-Aye and Board Member Summers-Aye. The motion carried unanimously.

Motion to Exit Executive Session: A motion was made and seconded to exit executive session. The motion carried unanimously.

MOTION(S) RESULTING FROM THE EXECUTIVE SESSION

Motion(s) re: Application(s): The Board took no action and tabled all applications for the next meeting.

ADJOURNMENT

There being no further business, the meeting was adjourned at 11:49 AM.