State of Idaho
Division of Occupational and Professional Licenses
Idaho Electrical Board

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Minutes of 04/29/2026

Board Members Present:	Rick Stark, Chair Jim Marchetti, Vice-Chair Chad Fields Josh Madsen Jeff Bradley Alex Owens Paul Cook Casey Wilson	**Division Staff Present:**	Amy Lorenzo, Executive Officer Gabe Arroyo, Legal Counsel Steve Greene, Electrical Program Mgr. Melissa Ferguson, Education Prog. Sup. Ashlee Boyle, Licensing Supervisor Liz McClung, Investigations Supervisor Charlotte Kovac, Board Support Spc.

The meeting was called to order at 9:00 AM MT by Chair Rick Stark.

Approval of 01/28/2026 Minutes:
A motion was made and seconded to approve the January 28, 2026, meeting minutes. The motion carried unanimously.

DIVISION BUSINESS
Financial Report: Executive Officer (EO) Amy Lorenzo presented the Fiscal Year (FY) 2026 Quarter 3 financial report.

Legislative Update: EO Lorenzo provided an update on legislation affecting DOPL and the Board. House Bill 585 was passed, establishing the electrical, plumbing and mechanical inspection timelines and the refund policies for inspections requested by permit holders. EO Lorenzo and the Board also discussed Senate Bill 1415, which proposed a transition from a state-run inspection model to a system utilizing state certified private inspectors. This bill was introduced but did not pass. House Bill 612, which proposed amendments to Idaho Public Utility Law to allow for the use of "portable solar generation devices" was introduced but did not pass. Finally, House Bill 703, the Executive Agency Legislation for Universal Discipline, was passed.

BOARD BUSINESS
License Base Report: Licensing Supervisor Ashlee Boyle presented the License Base Report from January 28, 2026, to April 23, 2026. Since January 28, 2026, more than 1,500 licenses have been issued including 250 licenses for Electrical Apprentice Registrations. Total active license count rose to over 22,000.

NOV Report: Investigation Supervisor (IS) Liz McClung presented the Notice of Violation (NOV) report from July 1, 2025, to April 14, 2026, noting that of the 38 cases received, 27 violations have been issued.

Exam Vouchers and Pass Rates: Education Program Supervisor (EPS) Melissa Ferguson presented the pass rates for the National Association of State Contractors Licensing Agencies (NASCLA) and the State of Idaho Journeyman and Master electrical exams from December 1, 2025, to April 25, 2026. EPS Ferguson fielded questions from the Board and the public on ideal pass rates, the process used to analyze questions with high fail rates, and exam costs.

EPS Ferguson detailed the procurement and utilization of the exam voucher program. In total, 193 exam vouchers have been issued and 115 of those vouchers have been used so far. 72 vouchers have been used for the State of Idaho exams, and 43 vouchers have been used to retake the NASCLA Idaho exams.

Pump Installer Exam Update: A preliminary Pump Installer Exam is being established but has seen low involvement in testing the exam. EO Lorenzo invited participants to take the preliminary exam for feedback. EO Lorenzo will provide an update at the next meeting.

Electrical Exam(s): A motion was made and seconded to continue offering the NASCLA Journeyman and Master exam until the end of FY2026. Beginning FY2027, the NASCLA exams will no longer be offered on the Division's website. Idaho will only administer the exam developed by PSI. Interested applicants can continue to schedule and take the exam directly through NASCLA. Passing NASCLA exam scores will continue to be accepted. The motion carried unanimously.

IDOC Apprenticeship Program: Vice-Chair Marchetti and Board Member Bradley attended a guided tour of the Idaho Department of Corrections (IDOC) facility to learn more about the electrical apprenticeship program. Crystal Robles, Mike DiNardo, and Kevin Green from IDOC answered questions about the IDOC electrical apprenticeship program and education curriculum for the Board. A motion was made and seconded to approve the electrical apprenticeship training program for Year 1 & Year 2 conducted by IDOC. IDOC can request future approval for Years 3 & 4, if and when it is developed. The motion carried unanimously.

Waiver Request Delegated Authority: A motion was made and seconded to authorize DOPL staff to deny waiver requests if the licensing applicant had never met the minimum requirements. The motion carried unanimously.

Residential Electrician License: EPS Ferguson discussed the various avenues to set the standards for a residential electrician program. EPS Ferguson suggested creating a Job Task Analysis workgroup, utilizing subject matter experts from education programs and the industry, to determine necessary baseline knowledge for the residential electrician exam. A motion was made and seconded to establish a Job Task Analysis group to assess standards for a residential electrician exam. The motion carried unanimously.

Negotiated Rulemaking: A motion was made and seconded to enter into Negotiated Rulemaking for the 2027 Legislative Session, subject to authorization by the Division of Financial Management and the Office of the Governor and limited in scope to identifying any additional exemptions or exceptions to the 2023 National Electrical Code. The motion carried unanimously.

Public Comment: There were public comments.

EXECUTIVE SESSION
A motion was made and seconded for the Board to enter into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session is to discuss documents relating to the fitness of an applicant to obtain a license or registration. Roll call: Chair Stark – Aye; Vice-Chair Jim Marchetti – Aye; Board Member Chad Fields – Aye; Board Member Josh Madsen – Aye; Board Member Jeff Bradley – Aye; Board Member Alex Owens – Aye; Board Member Paul Cook – Aye; Board Member Casey Wilson – Aye. The motion carried unanimously.

Motion to Exit Executive Session: A motion was made and seconded to exit executive session. The motion carried unanimously.

MOTION(S) RESULTING FROM THE EXECUTIVE SESSION
Motion(s) re: Application(s): A motion was made and seconded to approve waiver request number 000131252-34. The motion carried unanimously.

ADJOURNMENT
There being no further business, the meeting was adjourned at 11:53 AM.