



State of Idaho

Division of Occupational and Professional Licenses Idaho Barber and Cosmetology Services Licensing Board

BRAD LITTLE
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Board Meeting Minutes of 06/15/2026

Board	Debra J. Thompson, Chair	Division	Allegra Earl, Executive Officer
Members	Thomas Grimsman	Staff:	Greg Loos, General Counsel
Present:	Ryan Evans		Orin Duffin, Health Professions Program Director
	Wendy Rucker		John Price, Investigations Bureau Chief
	Lindy High		Jennifer Strout, Inspections Supervisor
			Skip Liddle, Investigations Program Manager
			Steve Hogue, Investigations Supervisor
			Benjamin Harris, Licensing Supervisor
			Dyan Durham, Board Support Specialist

Board Mandie Abel
Members
Absent:

Others Eric Nelson, Board Prosecutor
Present:

The meeting was called to order at 9:00 AM by Debra Thompson.

Approval of Minutes

A motion was made and seconded to approve the 03/02/2026 minutes. The motion carried unanimously.

Public Comment: No public comment was made.

DIVISION BUSINESS

2026 Legislative Session: Ms. Earl presented the 2026 legislative update to the Board. She reported that H0514 Barber and Cosmetology Services; S1285 Home School Diploma Equivalency; H0894 Open Meetings; H0703 Universal Discipline; H0497 Idaho Controlled Substances Act; H0935 Dentistry Licensure; and H0496 Podiatry Licensure successfully passed and have been signed by the Governor.

Additionally, Ms. Earl informed the Board that the rule changes for fees and mobile establishment licensure successfully passed and become effective July 1st.

Open Meeting Law Training: Mr. Loos presented training on Idaho Open Meeting Law.

Financial Update: Ms. Earl presented the Board's financial report for the third quarter of FY2026.

BOARD BUSINESS

Lifestyle Injectables Committee Update: Mr. Duffin, Executive Officer for the Lifestyle Injectables Committee, presented documents developed by the Committee. Following its final meeting, the

Committee finalized resources to be utilized both internally and by the public. These documents include a discipline matrix, Lifestyle Medications Guidance, and a Tips for Patients flyer.

Classification Scorecard: Reinspection Review: Ms. Strout explained the facility inspection and scoring process to the Board. Following a discussion about the current practice of replacing C-card scorecards with a passing scorecard if a facility comes into compliance after a mandatory 30-day reinspection, the Board agreed that the failing card should also remain posted all year until the facility's next annual inspection. This approach ensures transparency and allows the public to be fully informed before receiving services at the facility.

A motion was made and seconded to direct DOPL staff to require licensees to display initial classification scorecards until the next annual inspection, regardless of whether or not they correct the problems that made them receive a grade of C or lower.

ProV Testing Center: Ms. Earl shared with the Board an email she received stating that the ProV Testing Center in Spokane, Washington, has started administering the examination and welcomes students from Idaho.

Certemy Update: Ms. Earl informed the Board that Idaho has officially joined the NIC National Database created by Certemy. This database supports applicants and licensees with mobility and helps to recognize fraudulent applications.

Establishment Discussion: Ms. Earl informed the Board that with the passing of the rules during the 2026 Legislative session, licensees will now be able to apply for mobile establishment licenses, effective July 1st. The application and inspection process will be substantially similar to the current process, with minor differences, including the required business location information and the need to submit an itinerary for inspection purposes.

Ms. Earl informed the Board that the current OASIS application process requires applicants to select either a barber or cosmetology primary or contiguous establishment license, which has resulted in some applicants selecting the incorrect license type. To streamline the process, FAST and DOPL IT are working to remove the barber and cosmetology designations from the application. Applicants will instead apply for a primary or contiguous establishment license and select either a brick-and-mortar or mobile establishment designation.

Conference Attendance Requests: A motion was made and seconded to send up to 3 Board members and 2 staff members to the 2026 NABBA Annual Conference in September. The motion carried unanimously.

A motion was made and seconded to send up to 3 Board members and 2 staff members to the 2026 NIC Annual Conference in October. The motion carried unanimously.

Biennial Licensure Update: Ms. Earl informed the Board that its licensees will transition to biennial licensure on July 1, 2026. Licensees with even birth years will renew for 2 years, and those with odd birth years will renew for 1 year; in 2027, they will renew for 2 years.

Licensing Report: Mr. Harris presented the licensing report.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-

106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration and to discuss pending or potential litigation with legal counsel. The vote was: Ms. Thompson, aye; Mr. Grimsman, aye; Ms. High, aye; Ms. Rucker, aye; and Mr. Evans, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

Discipline

A motion was made and seconded to close without action case number 2026354. The motion carried unanimously.

A motion was made and seconded to authorize the prosecuting attorney to negotiate a Stipulation and Consent Order with the terms discussed in executive session for case numbers 1994926, 2039704, 2022745, 2033704, 2034344, 1843601, 1843602, and 1478483 and to authorize the Board chair to sign on behalf of the Board. The motion carried unanimously.

A motion was made and seconded to allow the Board's prosecutor to draft the Findings of Facts, Conclusions of Law, and Final Order in case number 2006591 and to authorize the Board chair to sign on behalf of the Board. The motion carried unanimously.

Applications

A motion was made and seconded to approve application 1981392 pending receipt of additional information. The motion carried unanimously.

A motion was made and seconded to approve applications 2070275 and 2040381 for examination. The motion carried unanimously.

A motion was made and seconded to deny application 2044787 based on Idaho Code § 54-5823(4) and 54-5823(8). The motion carried unanimously.

A motion was made and seconded to deny application 2053929 based on Idaho Code § 54-5823(7). The motion carried unanimously.

A motion was made and seconded to deny application 2056305 based on Idaho Code § 54-5816(1). The motion carried unanimously.

A motion was made and seconded to approve application 2061452 for conditional licensure based on Idaho Code § 67-9411(3). The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 2:00 PM.

The next meeting is on 09/28/2026.