



State of Idaho
Division of Occupational and Professional Licenses
Idaho Board of Chiropractic Physicians

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Board Meeting Minutes of 01/30/2026

Board Members Present:	William Higgins, D.C. - Chair Dennis Baughman Joseph Betz, D.C. Howard Arrington, D.C.	Division Staff:	Cesley Metcalfe, Executive Officer Greg Loos, General Counsel Allegra Earl, Licensing Unit Manager Steve Hogue, Investigative Unit Supervisor Christian Runnalls, Board Support Specialist
Board Members Absent:	George Fiegel, D.C.		

The meeting was called to order at 9:00 AM by William Higgins, D.C.

Board Chair, Dr. Higgins, delegated the Chair's parliamentary duties to Dr. Arrington for the duration of this open meeting.

Approval of Minutes

A motion was made and seconded to approve the 11/21/2025 minutes. The motion carried unanimously.

DIVISION BUSINESS

2026 Legislative Session Overview: Ms. Metcalfe presented information on the following legislation:

- H0529 amends Idaho Code to add section 41-1854, prohibiting health carriers from preventing providers from offering discounted cash prices to insured individuals for health care services.

Ms. Metcalfe also presented information on H0505, H0496, H0495, and H0497.

2026 DOPL Strategic Plan: Ms. Metcalfe provided an overview of the Division's updated strategic plan. This year's updates primarily involved financial accountability and DOPL workplace culture.

Respectful Workplace Training: The Board viewed a presentation on Respectful Workplace.

Financial Update: Ms. Metcalfe presented the Board's financial report for the second quarter of FY2026, which indicated that the Board had a cash balance of \$69,055.00 as of December 31, 2025.

BOARD BUSINESS

IACP Convention Presentation: Ms. Metcalfe requested that the Board make a motion to authorize a Board member to give a presentation on behalf of the Board at the 2026 Idaho Association of Chiropractic Physicians (IACP) Annual Convention.

A motion was made and seconded to allow a Board member to present on behalf of the Board at the IACP Annual Convention. The motion carried unanimously.

Part IV Examiner Nominations: A motion was made and seconded to send up to two Board members to the Part IV Examination. The motion carried unanimously.

Conference Attendance Requests: A motion was made and seconded at a previous meeting to send up to two Board members to the 2026 FCLB Annual Conference. The Board discussed which members would attend the conference.

Licensing Report: Ms. Earl presented the licensing report.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. The vote was: Dr. Higgins, aye; Dr. Arrington, aye; Mr. Baughman, aye; and Dr. Betz, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously. No decisions were made in executive session.

Discipline

A motion was made and seconded to close case number 1886410. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 9:36 AM.

The next meeting is on 06/12/2026.