



State of Idaho

Division of Occupational and Professional Licenses Idaho Board of Social Work Examiners

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Board Meeting Minutes of 07/21/2026

Board Members Present: Alex Zamora, Chair
Priscilla Bake
Brandi Warnke
Greg Ullmann
Diane Stephens

Division Staff: Cesley Metcalfe, Executive Officer
Janice Beller, General Counsel
Allegra Earl, Licensing Program Manager
Skip Liddle, Investigations Program Manager
Steve Hogue, Investigations Supervisor
Tabitha Edwards, HPRP Manager
Dyan Durham, Board Support Specialist

Absent Board Members: April Christenson

Others Present: Tyler Nelson, Board Prosecutor

The meeting was called to order at 9:00 AM by Alex Zamora.

Approval of Minutes

A motion was made and seconded to approve the 04/21/2026 minutes. The motion carried unanimously.

Public Comment: No public comments were made.

DIVISION BUSINESS

Health Professional Recovery Program Update: Ms. Edwards provided the Board with an update on the Health Professional Recovery Program. The program offers licensed health professionals assistance with their substance use disorder while ensuring the safety of the public. Currently, there are two (2) Social Work Board licensees enrolled in the program.

Open Meeting Law: Ms. Beller presented a training on Idaho Open Meeting Law.

Public Member Training: Ms. Beller presented the Idaho Public Member Training.

Financial Update: Ms. Metcalfe presented the Board's financial report for the fourth quarter of FY2026.

BOARD BUSINESS

EBAS Presentation: Bradley Guye, Business Development Manager of Ethics and Boundaries Assessment Services (EBAS), provided the Board with an overview of their services. Mr. Guye outlined that EBAS offers five (5) assessment categories and over seven hundred (700) disciplinary processes, enabling them to customize assessment scenarios to address the specific needs of individuals undergoing disciplinary proceedings by the Board. The scenarios are evaluated using a rubric matrix intended to assess understanding versus a pass-or-fail scoring system. The costs of the assessments are paid for by the licensee.

Supervision Guidance Discussion: Ms. Metcalfe emphasized the importance of developing a clear supervision guidance document for licensees to access on the DOPL website. Following discussion, the Board expressed interest in forming a group, comprised of Board members and stakeholders, to develop the document, for which formal approval will be sought. If approved, a motion to establish the group will be made at a future meeting.

Delegated Authority Review: A motion was made and seconded to reaffirm delegated authority, items 1 through 10, as presented. The motion carried unanimously.

Conference Attendance Requests: A motion was made and seconded to authorize up to two Board members to attend the 2026 ASWB Annual Meeting in Salt Lake City, UT, with one member to act as the voting delegate on behalf of the Board. The motion carried unanimously.

Board Elections: A motion was made and seconded to elect Brandi Warnke as the Board chair. The motion carried unanimously.

Licensing Report: Ms. Earl presented the licensing report.

Executive Session

A motion was made and seconded to enter executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Dr. Zamora, aye; Ms. Warnke, aye; Ms. Bake, aye; Mr. Ullmann, aye; and Ms. Stephens, aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

Discipline

A motion was made and seconded to close without action case numbers 1963347, 2005342, and 2050013. The motion carried unanimously.

A motion was made and seconded to close case number 2007949 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to authorize the negotiation of an agreement in lieu of discipline with the terms discussed in executive session for case number 1957929 and to authorize the Executive Officer to sign on behalf of the Board. The motion carried unanimously.

A motion was made and seconded to authorize the prosecuting attorney to negotiate a Stipulation and Consent Order with the terms discussed in executive session for case number 1975194 and to authorize the Board chair to sign on behalf of the Board. The motion carried unanimously.

A motion was made and seconded to table case number 1976138 pending further investigation. The motion carried unanimously.

Applications

A motion was made and seconded to approve applications 1611204 and 2076213. The motion carried unanimously.

A motion was made and seconded to approve application 2063799 pending receipt of additional information. The motion carried unanimously.

Adjourn

There being no further business, the meeting was adjourned at 12:20 PM.

The next meeting is on 10/20/2026.

DRAFT