



State of Idaho

Division of Occupational and Professional Licenses Board of Dentistry

BRAD LITTLE
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Administrator

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Minutes of 10/09/2026

Board Members Present: Erin Leavitt, DDS, Chair
N. Tyler Elison, DDS
Eric Nelson, DDS, MD
Kyle Christensen, DDS
Kelvin Fuller, RDH
Jennifer Andrews-Kelley, RDH
Jan Arrasmith, Public Member
Nicholas Sander, Denturist

Division Staff Present: Orin Duffin, Executive Officer
Janice Beller, General Counsel
Mike Celeste, Investigations Supervisor
Amanda Lee, Board Support Specialist

Others Present: Eric Nelson, Board Prosecutor

The meeting was called to order at 8:33 AM MT by Dr. Elison, DDS. (acting on behalf of the chair).

Approval of 07/24/2026 Minutes: Dr. Elison requested correcting the July 24, 2026, meeting minutes to reflect the change of Chair position to Dr. Leavitt and the correct acronym for the American Board of Dental Examiners (ADEX).

A motion was made and seconded to approve the July 24, 2026, meeting minutes as amended. The motion carried unanimously.

DIVISION BUSINESS

Financial Report: Mr. Duffin presented the Fiscal Year 2026, Quarter 4 Financial Report. Current cash balances show the Board remains in a downward trend to comply with statutory requirements.

Board Training – Public Member Training: Ms. Beller presented the Public Member Training.

Board Training – Universal Discipline: Ms. Beller presented the Universal Discipline Training.

PDMP Update: Mr. Duffin provided the Prescription Drug Monitoring Program (PDMP) reports for fiscal year 2026 and a compliance overview of the program.

BOARD BUSINESS

2027 Board Meeting Dates: The Board discussed potential meeting dates for 2027.

A motion was made and seconded to schedule the 2027 Board meetings dates on January 15, April 2, July 23, and October 1. The motion carried unanimously.

Artificial Intelligence in Dentistry Policy Statement: The Board reviewed the draft *Policy: Use of Artificial Intelligence in Clinical Practice* document. This policy provides guidance on the appropriate use of artificial intelligence in the practices regulated by the Board.

A motion was made and seconded to accept the proposed policy statement as written. The motion carried unanimously.

Providing Continuing Education Requirement Discussion: The Board reviewed and reaffirmed the current practice of allowing individuals to participate in continuing education programs within the state regardless of their licensure status in Idaho.

Continuing Education Audit Guidance: Mr. Duffin reviewed with the Board a proposal regarding the direction needed for Division staff on continuing education (CE) audits for sedation permit holders. The proposal suggested either auditing 5% of permit holders every year or completing an audit of 25% of permit holders every five years.

A motion was made and seconded to direct staff to allow sedation permit holders to submit an attestation of continuing education completion at time of renewal in lieu of uploading individual course documentation and to annually audit 10% of renewing dental sedation permit holders. The motion carried unanimously.

Sedation Permit and Backdating Requirements: The Board reviewed the *Sedation Practices Subject to Permit Requirements* document. As part of the discussion, the Board considered a licensee request to backdate sedation permits, however, the Board declined to do so. Instead, the Board directed the Division to review the sedation permit application process to reduce confusion and streamline permit acquisition.

Conference Updates and Attendance: The Board reviewed the upcoming conferences for the end of 2026 and beginning of 2027.

A motion was made and seconded to accept the attendance and travel dates as proposed. The motion carried unanimously.

Licensure Exam Updates: Mr. Duffin discussed the emergence of new technologies utilized by licensure exam companies; specifically, the use of simulated patients instead of skills testing conducted on actual volunteers. While not asked to make an official statement, the Board generally supported these changes in testing methodology.

Association Reports: Written reports from the Idaho Oral Health Alliance, the Central Regional Dental Testing Service, the Idaho Denturists Association, and the American Association of Dental Boards were provided to the Board.

Public Comment: There were no public comments.

EXECUTIVE SESSION

A motion was made and seconded for the board to enter into executive session under Idaho Code Section 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code Section 74-106(9). The purpose of the executive session is to consider documents relating to the fitness of an applicant to obtain or retain a license or registration. The roll call vote was: Chair Leavitt-aye; Board Member Elison-aye; Board Member Nelson-aye; Board Member Christensen-aye; Board Member Fuller-aye; Board Member Andrews-Kelley-aye; Board Member Arrasmith-aye; and Board Member Sander-aye. The motion carried unanimously.

A motion was made and seconded to exit executive session. The motion carried unanimously.

MOTIONS RESULTING FROM THE EXECUTIVE SESSION

Motion Regarding Discipline: A motion was made and seconded to issue an agreement in lieu of discipline for case number 2121538. The motion carried unanimously.

A motion was made and seconded to issue a stipulation and consent order as discussed in executive session for case number 2165701. The motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:32 PM.

The next meeting date is January 15, 2027.