State of Idaho
Division of Occupational and Professional Licenses

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Backflow Assembly Tester (BAT) Instructor Approval Process

An applicant seeking Board approval as a Backflow Assembly Tester (BAT) instructor must submit sufficient information for the Board to evaluate the applicant's technical knowledge, practical experience, and ability to effectively provide BAT instruction.

The applicant must provide the following:

1. **Applicant Information**
   - Applicant name and contact information;
   - Current employer or business affiliation, if applicable; and
   - Identification of whether approval is being requested to teach initial BAT courses, refresher courses, or both.

2. **Current BAT Licensure**
   - Current Idaho Backflow Assembly Tester license number and disclosure of disciplinary action from any jurisdiction; and
   - Documentation of any additional BAT certifications held through another state, AWWA, ABPA, ASSE, IAPMO, or another recognized organization.

3. **Work Experience**
   The applicant must provide documentation demonstrating a minimum of five years of experience performing backflow assembly testing.

   Documentation should include:
   - Dates of experience;
   - Employer, contracting entity, or business through which the experience was obtained;
   - General description of BAT-related duties;
   - Approximate frequency or volume of backflow assembly testing performed;
   - A description of relevant experience in cross-connection control;
   - A description of experience with required assembly types (RP, DC, PVB, SVB).

4. **Instructional Experience**
   The applicant must provide a description of previous teaching, training, mentoring, or public-speaking experience relevant to the applicant's ability to provide technical instruction.

   Documentation may include:
   - Courses or training previously taught;
   - Employer-based technical training;
   - Apprenticeship or mentoring activities;
   - Instructor certifications; or
   - Other relevant instructional experience.

Lack of formal teaching experience does not automatically disqualify an applicant if the applicant otherwise demonstrates the ability to effectively provide instruction.

5. **Demonstration of Instructional Competency**
   At the Board's discretion, an applicant may be required to provide a brief teaching demonstration or participate in an observation designed to evaluate:
   - Accuracy of technical information;
   - Ability to clearly explain approved testing procedures;
   - Ability to demonstrate hands-on skills;
   - Ability to identify and correct improper testing techniques; and
   - Overall effectiveness as an instructor.

6. **Professional References or Verification**
   At least one professional reference or other verification of the applicant's experience.

   References should be individuals familiar with the applicant's:
   - BAT testing experience;
   - Cross-connection-control knowledge;
   - Technical competency; or
   - Instructional ability.

7. **Instructor Attestation and Ongoing Responsibilities**
   Sign the instructor attestation form.

   The applicant must attest that, if approved, the instructor will:
   - Teach Board-approved testing procedures and curriculum requirements;
   - Maintain an active BAT license in good standing;
   - Remain current on applicable Idaho statutes, rules, and Board requirements;
   - Notify the Board of material changes that may affect the instructor's qualifications;
   - Cooperate with Board or DOPL observation or audit of instruction; and
   - Provide instruction consistent with the standards established for Board-approved BAT programs.

Board approval may be denied, suspended, or withdrawn if an instructor fails to maintain required qualifications, provides materially inaccurate instruction, fails to follow Board-approved testing procedures, or otherwise fails to comply with Board requirements. Instructor approval is issued for a period of 5-years.