



State of Idaho

Division of Occupational and Professional Licenses

Idaho Electrical Board

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Draft Minutes of 08/13/2026

Board	Rick Stark, Chair	Division	Amy Lorenzo, Executive Officer
Members	Jim Marchetti, Vice-Chair	Staff	Gabe Arroyo, General Counsel
Present:	Chad Fields	Present:	Kim Aksamit, Licensing Program Manager
	Josh Madsen		Ashlee Boyle, Licensing Supervisor
	Jeff Bradley		Steve Greene, Electrical Program Manager
	Alex Owens		John Price, Investigations Bureau Chief
	Paul Cook		Liz McClung, Investigations Supervisor
	Casey Wilson		Amy Kohler, Education Program Specialist
			Charlotte Kovac, Board Support Specialist

The meeting was called to order at 9:02 AM MT by Chair Stark.

Approval of 04/29/26 Minutes:

A motion was made and seconded to approve the April 29, 2026, meeting minutes with an edit to clarify that the National Association of State Contractors Licensing Agencies (NASCLA) exam is no longer being offered on the Division's website. The motion carried unanimously.

DIVISION BUSINESS

Financial Report: Ms. Lorenzo presented the Fiscal Year (FY) 2026 year-end financial report. The five-year projections will be presented at the next board meeting.

State Travel Policy Update: Ms. Lorenzo presented a summary of the changes incorporated into the updated Idaho State Travel Policy, which took effect on July 1, 2026.

Universal Discipline Training: Mr. Arroyo provided an overview of House Bill 703, codified at Idaho Code section 67-2616 (Universal Discipline), which became effective on July 1, 2026, including the disciplinary enforcement tools available under the statute.

BOARD BUSINESS

License Base Report: Ms. Aksamit presented the License Base Report as of August 6, 2026. The Board requested that future reports exclude statistical outliers from average processing-time calculations and include additional detail on delays associated with reciprocal licensing.

Electrical Exam Report: Ms. Kohler presented the Electrical Exam Report noting that the NASCLA journeyman and master exams are no longer offered and that pass rates continue to trend positively. With regards to the Residential Electrician exam, a subject matter expert workgroup is being convened with the goal of designing an exam for out-of-state applicants. Additionally, Division staff have been working with the Division of Career Technical Education on the Residential Electrician education program standards and will provide an update at the next meeting.

Pump Installer Exam Update: Ms. Lorenzo shared that the first draft of exam questions, including both plumbing and electrical components, has been completed. The exam will be presented to the Idaho Plumbing Board for review at their next meeting with a target launch of January 2027.

Plug-in Solar Discussion: The Board discussed plug-in solar devices, noting they are not yet UL-listed and raised concerns regarding Ground Fault and Arc Fault Circuit Interrupter (GFCI) compatibility and branch-circuit overloading. Staff will reiterate to industry that such devices are not an allowable installation until UL-listed and will update the Division's existing guidance document.

NOV Report: Ms. McClung presented the FY 2026 Notice of Violation (NOV) report, noting that of the fifty cases outlined, twenty-eight violations have been issued, with twelve cases still under investigation. Failure to permit, pay the applicable fee or request an inspection remained the most common violation.

NOV Delegated Authority: Mr. Price presented a request to formalize the Division's delegated authority to issue Notices of Violation with civil fines of \$200 for first offenses and \$500 for unlicensed practice. A motion was made and seconded to delegate this authority to staff. The motion carried unanimously. The Board directed Division staff to review their records for those with multiple offenses and to bring a report to the next meeting.

CITC Program Approval: Construction Industry Training Council of Washington (CITC) representatives Adriana Gamboa and Mark MacIsaac presented the CITC Electrical Apprenticeship Program to the Board. A motion was made and seconded to approve the program. The motion carried unanimously.

October Meeting Date Change: Due to a scheduling conflict, the Board agreed to move the October meeting to November 3, 2026. A motion was made and seconded to change the meeting date. The motion carried unanimously.

Negotiated Rulemaking Overview: Ms. Lorenzo reviewed the negotiated rulemaking process noting that the specific focus during this legislative session was to identify any exemptions or exceptions that require further clarification. Any changes to IDAPA 24.39.10 Rules of the Idaho Electrical Board that could be perceived as restrictive or any changes to continuing education could not be considered at this time. Ms. Lorenzo presented the following changes that were under consideration:

- Deletion of the “Well Driller and Installer” license type as it is not currently enforced by the Division.
- Extension of the permit expiration date to include 365 days from the date of last inspection.
- GFCI protection for 125-volt 30 Amp Recreational Vehicle (RV) receptacles on residential property is not required.
- Within residential kitchens, GFCI protection is not required for garbage disposals or refrigerators.
- 250-volt receptacles in dwelling units for Electric Vehicle Power Export Equipment (EVPE) are not required to have GFCI protection for personnel.

Ms. Lorenzo also shared public comments the Division has received for the Board’s consideration.

- Should the rules include the clarifying language “unless required by the manufacturer” for small appliances, garbage disposals, and refrigerators?
- Should appliances in garages be exempt? Specifically, refrigerators and/or freezers?
- Should outlets in the ceiling of garages be exempt from GFCI requirements?

Public Comment:

Mr. Jeff Fitzloff, Independent Electrical Contractors of Idaho, shared that under 600.01(a), installation instructions can exceed code requirements. Mr. Fitzloff noted that GFCI installations for garage refrigerators and freezers, as well as garage door openers, protect public safety. Mr. Fitzloff provided a presentation on GFCI protection for Recreational Vehicle Feeders.

Mr. Tom Brown commented on GFCI protection requirements for ceiling-mounted receptacles and suggested that the installation of a single receptacle would eliminate the need for GFCI protection. Mr. Brown also suggested that a single, labeled receptacle serving refrigeration equipment in a residence should be permitted without GFCI protection. Mr. Brown noted that inconsistent code interpretations between contractors and inspectors is a concern.

Mr. Jeremy Redman expressed concern that the proposed exceptions prioritize businesses over public safety. Mr. Redman noted that single, labeled receptacles do not ensure that a resident will use them as directed. Mr. Redman questioned the exceptions for RV feeder circuits, citing the risk of cord damage in wet conditions. Mr. Redman added that the intent of the National Electrical Code (NEC) is to require GFCI protection for cord and plug connected equipment in locations at risk of greater exposure such as kitchens, garages and unfinished basements. Mr. Redman stated that the purpose of the NEC is to protect people and property and recommended that the Board adopt the NEC in its entirety without any exceptions.

Mr. Steve Kren stated that he supports removing the GFCI requirement for refrigeration equipment, noting that it would reduce nuisance tripping and bring more clarity to the rules. He expressed support for the proposed RV language and for allowing single receptacles in garages and ceiling locations without GFCI protection, saying that these changes are less restrictive and benefit the industry.

Negotiated Rulemaking: After discussion of the public comment received, the Board declined to add a proposed exception for single, identified receptacles serving individual garage appliances, determining that the associated safety risk outweighed the benefit. The Board noted that adding the clarifying language “unless required by the manufacturer” was not necessary as it is covered under NEC Article 110.

The following rule changes were presented:

- 200.05(f) ~~Well Driller and Installer~~
- 500.01(c) Expiration of Permits: Every permit issued shall expire and become null and void after three hundred sixty-five (365) days from the purchase date or the date of last inspection.
- 600.01(b) Section 210.8(A). Exception No. 5: GFCI protection shall not be required for 125-volt 30-ampere receptacles used in RV site equipment.
- 600.01(d) Exception No. 6: Within residential kitchens, GFCI protection is not required for garbage disposals or refrigerators.
- 600.01(g) Article 210.8(B) Exception No. 7: GFCI protection shall not be required for 125-volt 30-ampere receptacles used in RV site equipment.
- 600.01(x) Section 625.60(D) 250-volt receptables in dwelling units for EVPE are not required to have GFCI for personnel.

A motion was made and seconded to approve the rule changes as presented and move the status to proposed. The motion carried unanimously.

EXECUTIVE SESSION

A motion was made and seconded for the Board to enter into executive session under Idaho Code section 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code section 74-106(9). The purpose of the executive session is to discuss documents relating to the fitness of an applicant to obtain or retain a license or registration. Roll call: Chair Stark – Aye; Vice-Chair Jim Marchetti – Aye; Board Member Chad Fields – Aye; Board Member Josh Madsen – Aye; Board Member Jeff Bradley – Aye; Board Member Alex Owens – Aye; Board Member Paul Cook – Aye; Board Member Casey Wilson – Aye. The motion carried unanimously.

Motion to Exit Executive Session: A motion was made and seconded to exit executive session. The motion carried unanimously.

MOTIONS RESULTING FROM THE EXECUTIVE SESSION

Motions Regarding Applications:

A motion was made and seconded to approve waiver request number 000131464-59, contingent on the applicant becoming current and in good standing on his apprenticeship registration, as discussed in executive session. The motion carried unanimously.

A motion was made and seconded to approve waiver request number 000131651-25. The motion carried unanimously.

A motion was made and seconded to approve waiver request number 000131526-50, and similar applications as discussed in executive session. The motion carried unanimously.

Motions Regarding Discipline:

A motion was made and seconded to authorize the Board Chair to sign the Findings of Fact, Conclusions of Law, and the Final Order in case number 2081510, revoking the provisional journeyman license and recovering costs and fees. The motion carried unanimously.

A motion was made and seconded to authorize the prosecutor to negotiate a stipulation with the respondent in case number 2100624, consistent with the conditions discussed in executive session, and to authorize the Board Chair to sign the resulting agreement on behalf of the Board. The motion carried unanimously.

A motion was made and seconded to close case number 1978512 with no action. The motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:52 PM.

The next meeting date is November 3, 2026.