State of Idaho
Division of Occupational and Professional Licenses
Idaho Certified Shorthand Reporters Board

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Board Meeting Minutes of 10/23/2026

Board Members Present:	Valerie Nunemacher, Vice Chair Darren B. Simpson Christina Boisvert Ryan Scott Lewis	**Division Staff Present:**	Cesley Metcalfe, Executive Officer Janice Beller, General Counsel Dyan Durham, Board Support Specialist
Board Members Absent:	Andrea Wecker, Chair		

The meeting was called to order at 3:00 PM MT by the Vice-chair, Ms. Nunemacher.

APPROVAL of 08/14/2025 MINUTES
A motion was made and seconded to approve the August 14, 2025, minutes. The motion carried unanimously.

DIVISION BUSINESS
Board Training – Open Meeting Law: Ms. Beller presented a training on Idaho Open Meeting Law.

Board Training – Public Member: Ms. Beller provided training on the importance of having a public member serve on the Board.

Board Training – Universal Discipline: Ms. Beller provided an overview of House Bill 703 and Idaho Code Section 67-2616, which created a universal discipline framework for the Division of Occupational and Professional Licensing-administered boards, effective July 1, 2026.

Board Training – Respectful Workplace: Ms. Beller presented a respectful workplace training to the Board.

Financial Update: Ms. Metcalfe presented the Board's Fiscal Year 2026 financial report, along with the first quarter of Fiscal Year 2027.

BOARD BUSINESS
Board Elections: A motion was made and seconded to elect Valerie Nunemacher as Board Chair and to elect Andrea Wecker as Vice Chair. The motion carried unanimously.

DRAFT

Delegated Authority Review: A motion was made and seconded that the Board affirms delegated authority items numbered 1 through 5 as presented. The motion carried unanimously.

Licensing Report: Ms. Metcalfe presented the licensing report.

Public Comment: Becky Martin, an Idaho certified court reporter, asked for an update on the open board position and whether DOPL is considering any changes to the licensing types. Ms. Metcalfe thanked Ms. Martin for her questions and shared that the Board is unable to answer questions or discuss either topic because they are not on the current agenda.

ADJOURNMENT
There being no further business, the meeting was adjourned at 4:00 PM.

The next meeting is on 03/16/2027.

DRAFT