



State of Idaho

Division of Occupational and Professional Licenses Idaho Board of Social Work Examiners

BRAD LITTLE
Governor
RUSSELL BARRON
Administrator

11341 W Chinden Blvd.
P.O. Box 83720
Boise, ID 83720-0063
(208) 334-3233
dopl.idaho.gov

Board Meeting Minutes of 10/20/2026

Board Members Present: Brandi Warnke, Chair
Alex Zamora
Priscilla Bake
Greg Ullmann
Diane Stephens

Division Staff Present: Cesley Metcalfe, Executive Officer
Janice Beller, General Counsel
Kim Aksamit, Licensing Program Manager
Skip Liddle, Investigations Program Manager
Scott Cude, Investigations Supervisor
Dyan Durham, Board Support Specialist

Board Members Absent: April Christenson

Others Present: Tyler Williams, Board Prosecutor

The meeting was called to order at 9:00 AM MT by Ms. Warnke.

Approval of 07/21/2026 Minutes

A motion was made and seconded to approve the July 21, 2026, minutes. The motion carried unanimously.

DIVISION BUSINESS

Board Training – Universal Discipline: Ms. Beller provided an overview of House Bill 703 and Idaho Code Section 67-2616, which created a universal discipline framework for DOPL-administered boards, effective July 1, 2026.

State Travel Policy Update: Ms. Metcalfe presented a summary of the changes incorporated into the updated Idaho State Travel Policy, which took effect on July 1, 2026.

Financial Update: Ms. Metcalfe presented the Board's financial report for the first quarter of Fiscal Year 2027.

BOARD BUSINESS

Conference Attendance Requests: The Board discussed Board member attendance for the 2026 ASWB Annual Meeting of the Delegate Assembly and tabled the discussion on attendance for the 2027 ASWB Annual Education Meeting for a future meeting.

Supervision Guidance Subcommittee: Ms. Metcalfe presented a draft of several documents that will be used for the Supervision Guidance Subcommittee. The Board discussed the Subcommittee's membership and duration and provided feedback on revisions to the Purpose

and Framework document. A motion was made and seconded to move forward with the supervision subcommittee implementation as discussed by the Board. The motion carried unanimously.

Licensing Report: Ms. Metcalfe presented the licensing report.

Public Comment: No public comments were made.

EXECUTIVE SESSION

A motion was made and seconded to enter executive session under Idaho Code Section 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code Section 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to obtain or retain a license or registration. The vote was: Ms. Warnke, aye; Dr. Zamora, aye; Mr. Ullmann, aye; Ms. Bake, aye; and Ms. Stephens, aye. The motion carried unanimously.

Motion to Exit Executive Session: A motion was made and seconded to exit executive session. The motion carried unanimously.

MOTIONS RESULTING FROM THE EXECUTIVE SESSION

Motions Regarding Discipline:

A motion was made and seconded to close without action case number 2161803. The motion carried unanimously.

A motion was made and seconded to close case number 2151109 with an advisory letter. The motion carried unanimously.

A motion was made and seconded to authorize the negotiation of an agreement in lieu of discipline with the terms discussed in executive session for case numbers 2059680 and 1976138, and to authorize the Executive Officer to sign on behalf of the Board. The motion carried unanimously.

A motion was made and seconded to authorize the prosecuting attorney to negotiate Stipulation and Consent Orders with the terms discussed in executive session for case numbers 2080754, 1999401, 2133625, 2132287, and 2127793, and to authorize the Board chair to sign on behalf of the Board. The motion carried unanimously.

A motion was made and seconded to authorize the Board prosecutor to file an administrative complaint if any negotiations expire or are rejected.

Motion Regarding Expungement Request:

A motion was made and seconded to deny the expungement request made by LCSW-31083, for reasons discussed in executive session. The motion carried unanimously.

Motions Regarding Applications:

A motion was made and seconded to approve application 2164745 pending receipt of additional information as discussed in executive session. The motion carried unanimously.

A motion was made and seconded to approve application 2169100 pending receipt of additional information as discussed in executive session. The motion carried. Ms. Stephens recused herself.

A motion was made and seconded to approve the extension request for applicant LMSW-41473 as discussed in executive session. The motion carried unanimously.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:01 PM.

The next meeting is on 01/26/2027.