State of Idaho
Division of Occupational and Professional Licenses
State Occupational Therapy Licensure Board

BRAD LITTLE
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RUSSELL BARRON
Administrator

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Board Meeting Minutes of 10/29/2026

Board Members Present:	Heather Corder, OTA, Chair Kylee Permann, OTD Megan Koyle Bailey Porter Cheryl Miller	**Division Staff Present:**	Tabitha Edwards, Executive Officer Greg Loos, General Counsel Nicole Rohr, Board Support Specialist Dyan Durham, Board Support Specialist

The meeting was called to order at 8:30 AM MT by Ms. Corder.

APPROVAL of 08/05/2025 MINUTES
A motion was made and seconded to approve the August 5, 2025, meeting minutes. The motion carried unanimously.

DIVISION BUSINESS
Board Training – Public Member: Mr. Loos provided training on the importance of having a public member serve on the Board.

Board Training – Universal Discipline: Mr. Loos provided an overview of House Bill 703 and Idaho Code Section 67-2616, which created a universal discipline framework for the Division of Occupational and Professional Licenses-administered boards, effective July 1, 2026.

Board Training – Open Meeting Law: Mr. Loos presented training on Idaho Open Meeting Law.

DOPL PMR/Strategic Plan: Ms. Edwards presented the Division of Occupational and Professional Licenses (DOPL) Fiscal Year (FY) 2026 Performance Measure Report and the DOPL FY 2027 Strategic Plan.

Financial Update: Ms. Edwards presented the Board's Fiscal Year 2026 financial report, along with the first quarter of Fiscal Year 2027.

BOARD BUSINESS
Delegated Authority Review: A motion was made and seconded to approve delegated authority as presented. The motion carried unanimously.

Board Elections: A motion was made and seconded to re-elect Heather Corder as Board Chair. The motion carried unanimously.

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2027 Meeting Dates: Ms. Edwards confirmed the January 19, 2027, meeting date.

Public Comment: No public comment was made.

ADJOURNMENT
There being no further business, the meeting was adjourned at 9:11 AM.

The next meeting is on 01/19/2027.

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